



# Self-Certification Replant Inspections

Dear NAU Country Agents and Policyholders,

The Risk Management Agency (RMA) has approved procedures for Self-Certification Replant Inspections. A Notice of Loss and prior authorization from NAU Country are required. Below are the procedures and producer requirements from the 2025 Loss Adjustment Manual.

## Procedures from the 2025 Loss Adjustment Manual

### Paragraph 622: Replanting Payment Determinations

#### B. Self-Certification Replant Inspections

*At the discretion of the AIP, the self-certification replant inspection may be used for certain crops with 100 gross acres (before considering share) per unit or less to be replanted. AIPs may also allow the use of self-certification replant inspections up to 100 gross acres for authorized crops, when the insured has elected BUs or EUs, for each of the underlying databases that could qualify as separate OUs under the BU, or separate OUs or BUs under the EU. The self-certification replant program provides an insured with consent to replant and allows the AIP to complete replanting payment claims without an on-the-farm replant inspection. If there is any reason to suspect that the insured will misrepresent information regarding the replanting claim, an on the farm replant inspection must be conducted.*

1. *If authorized by the AIP, the self-certification replant inspection can be used on the following crops provided replanted acreage will be 100 gross acres (before share) or less on a unit and the unit acreage qualifies for a replanting payment in accordance with policy/endorsement replanting provisions. Authorized crops: barley and wheat not covered by the Winter Coverage Endorsement (both initially planted winter and spring crops), buckwheat, canola and rapeseed, corn, dry beans, flax (spring-seeded only), grain sorghum, mustard, oats (spring-seeded only), popcorn (including popcorn revenue), peanuts, rice, safflowers, soybeans, sugar beets, and sunflower seed.*
2. *No provisions of the policy are waived. As outlined below, the Self-Certification Replant Worksheet (Exhibit 5) will be used in lieu of the on-the-farm visit and in place of the Certification Form. The approved Self-Certification Replant Worksheet constitutes the AIP's determination that all replanting payment requirements are considered to have been met.*
3. *To claim a replanting payment, the insured must give the NOL to their AIP prior to obtaining consent to replant without an inspection. The AIP upon receiving the NOL will prepare the PW as a preliminary notice.*
4. *Prior to mailing the Self-Certification Replant Worksheet to the insured, the adjuster will:*
  - a. *Contact the insured to determine if the insured's damaged acreage to be replanted is 100 gross acres or less per unit and if the unit acreage will qualify for a replanting payment.*
    - (i) *Unit replanting acreage qualifications are based on the same qualifications as in Subparagraph A(4)(a)-(c).*
    - (ii) *If this determination cannot be made because additional insured acreage on the unit is to be planted and the minimum may not be met, consent to replant may be given, but handle as a preliminary replant inspection with an on the farm visit.*
    - (iii) *Refer to Subparagraph A(8) and (10) if the unit does not qualify for a replanting payment at this time.*
    - (iv) *The insured's estimated yield per acre will be used to determine whether the potential production for the damaged acreage will not exceed the amount stated in the applicable policy. This amount will be entered in item 19 of the worksheet.*
    - (v) *The AIP must inform the insured to defer estimating the yield per acre if damage is due to hail, blowing sandy soils, frost, or freeze, for the length of time stated in Subparagraph 821B. The AIPs must not approve release of acreage to replant until this time has elapsed. When the insured completes and signs the worksheet, they have certified the*



*estimated yield per acre was deferred for the applicable timeframe, as stated in Subparagraph 821B.*

- b. Complete as many items as possible from information obtained from the insured's file folder information and/or from the insured. Circle the uncompleted items that are to be completed by the insured. Completion instructions are included in Exhibit 5.*
- 5. A Self-Certification Replant Worksheet is then mailed to the insured when AIP consent is given to replant. A form letter provided by the AIP, which highlights the insured's requirements, will be attached to the worksheet.*
- 6. The AIP will advise the insured:*
  - a. To review the Self-Certification Replant Worksheet items completed by the adjuster, line through any incorrect information, insert the correct information, and initial any changes;*
  - b. To complete the circled uncompleted items on the worksheet (upon replanting the acreage), sign and date, and immediately return the completed worksheet to the person/office instructed by the AIP;*
  - c. To verify the crop was replanted;*
    - (i) When the CP limits the replant payment to the actual cost to replant, submit a copy of receipts that support the actual replanting costs.*
    - (ii) When the replant payment limitation is not limited to the actual cost to replant, submit a copy of receipts or acceptable PFTS planting/replanting records.*
  - d. That further notification is required if additional acreage will need to be replanted;*
  - e. An adjuster must make an on-the-farm inspection and appraisal any time the total (cumulative) replanting payment acreage will exceed 100 gross acres for a unit;*
  - f. That the acreage replanted in excess of 100 gross acres for a unit without the adjuster making an on-the-farm inspection and crop appraisal, will not be eligible for a replanting payment;*
  - g. That a random review may be conducted on self-certification replants;*
  - h. That the replant payment cannot be processed until all acreage for the unit has been planted, and the insured reports the unit acreage to the agent; and*
  - i. That it is the insured's responsibility to report all other acreage planted for all insured crops to the agent prior to the ARD for the crop and county.*
- 7. A Self-Certification Replant Worksheet cannot be approved until the entire unit has been initially planted.*
- 8. The adjuster (or other authorized employee) will review the insured's completed worksheet and attached receipts, if required, to verify eligibility for a replanting payment in accordance with policy/endorsement provisions (refer to Subparagraph 622A(4) and 622A(7)-(8) and any procedural restrictions for self-certification before signing and dating the completed worksheet).*
- 9. For the applicable replanted unit(s), the AIP will compare the reported information on the AR against the replant worksheet.*
  - a. If there is a discrepancy which would result in a lower premium when the replant claim is processed, contact the insured to clear up the discrepancy, or make an on-the-farm visit to determine the correct information. If it is before the ARD, the AR can be revised by the insured without the AIP's approval.*
  - b. If the unit liability is reduced as a result of the information on the replant worksheet, the liability determined at the time of final loss will be held to the liability reported for the replant claim. Any production from any under reported and/or unreported acreage will count against the guarantee.*
- 10. If an initial AR has not been previously submitted and processed by the AIP, it must be submitted and processed before the replant claim can be processed.*
- 11. If the AR has not been received by the agent by the ARD, but the Self-Certification Replant Worksheet was received prior to that date; the acreage on the replant worksheet will be considered the timely reported acres for the crop. Contact the insured and perform a field inspection.*
  - a. Determine all insured and uninsured acreage for the unit(s) for which a replant payment has been claimed and prepare an AR accordingly.*



- b. Any insurable acreage not reported on the replant worksheet at this time is considered late filed and will require a crop inspection to determine if such acreage will be accepted or rejected, as outlined in Paragraph 633.*
- If crop(s) other than the crop reported on the worksheet has not been reported by the final ARD, the AIP will determine whether the inspection will include determinations for a late-filed AR for the unreported crop(s). For example, the acreage reported on the Self-Certification Replant Worksheet was for soybeans; however, the insured has a policy for corn and grain sorghum but failed to timely report the acres for these two crops.*
12. *If the AR is revised after submission of a replanting payment (final) claim, a corrected claim must be submitted with the revised AR if it affects the replant unit.*
13. *After confirming that the insured acreage for the unit is eligible for a replanting payment, and any discrepancy on the AR and replant worksheet have been resolved:*
- a. Change the notice from a Preliminary to a Final Replant Claim.*
  - b. Transfer the information from the worksheet to the PW in accordance with completion instructions in the LASH for replanting payments, with the exception of obtaining the insured's signature. Enter "See attached" on the line for the insured's signature and enter the same date the insured signed the worksheet.*
  - c. Attach the worksheet original and receipts to the AIP's copy of the PW.*
  - d. Attach a copy of the worksheet to the insured's copy of the PW.*
14. *If there is any reason to suspect misrepresentation by the insured for this type of inspection, do not allow the insured to self-certify a replant claim. An actual field inspection must be completed in this situation.*

For further information on Self-Certification Replant Inspections, please contact your agent.

Sincerely,  
NAU Country Insurance Company