

Checklist to Assist with Rainfall Index Compliance Reviews

When conducting a Compliance Review, the NAU Country reviewer shall verify the insured's:

- **share evidence** matches the share percentage certified on the acreage/colony report for the current crop year
- **acreage records** support the amounts certified on the acreage report for the current and prior crop years.

For Rainfall Index plans, acres and shares are verified independently and may utilize different source documents.

<p>Apiculture</p> <ul style="list-style-type: none"> • Requires verification of colony ownership (share) <u>and</u> acreage/location to place the colonies. • Insured colonies in the current crop year cannot exceed the highest number of insurable colonies in the previous 3 years (unless documentation supports the number of colonies requested to be insured). 	<p>Colony Ownership (Share): The percent of interest in the colonies and can be 100% or less</p>
	<p>Acceptable Share Records:</p> <ul style="list-style-type: none"> ➤ FSA reports ➤ Queen bee purchases ➤ Pollination contracts ➤ Transportation invoices ➤ Bill of sales ➤ Purchase agreements ➤ Tax records (not applicable for CA) ➤ Federal/State reporting systems that capture the location of the colonies
	<p>Acceptable Records for Acreage / Location to Place the Colonies:</p> <ul style="list-style-type: none"> • Insured <u>owns the land</u>: Deeds or Real Estate Tax Documentation • Insured <u>leases the land</u>: Form <i>must be signed</i> by the Lessor (Landlord). Options include: <ul style="list-style-type: none"> ➤ Lease Agreement ➤ NAU Lease Certification Form ➤ NAU Apiculture Verification Form • Insured <u>leases the land</u>: Lease Certification Form <i>which is unsigned</i> by the Lessor (Landlord). Additional documentation is required including: <ul style="list-style-type: none"> ➤ Photos with latitude/longitude markers that also show the colonies with ownership identification ➤ Trucking logs ➤ Written documentation, such as an email/text from landowner granting permission to place colonies ➤ Compensation receipts (may include but is not limited to): <ul style="list-style-type: none"> ✓ Cash ✓ Proceeds ✓ Share of insured crop ✓ Honey ✓ Labor ✓ Services Contract (i.e., pollination)
	<p>Acceptable Records for Insurable Colonies:</p> <ul style="list-style-type: none"> • Schedule of insurance from prior 3 years • Acreage Report from prior 3 years • Documentation that supports the number of colonies to insure
<p>PRF – Grazing</p> <p>Requires verification of insurable acres (land) <u>and</u> insurable interest (share / ownership) in the livestock</p>	<p>Share:</p> <ul style="list-style-type: none"> • The percent of interest in the livestock and can be 100% or less if insured <i>owns land or leases land for cash (fixed dollar amount)</i> • The percent of value gain on livestock grazed and cannot be 100% as the insured <i>leases land for a share (rate of gain)</i>
	<p>Acceptable Acres/Land Records:</p> <ul style="list-style-type: none"> ➤ Deeds ➤ Real Estate Tax Documentation ➤ United States Forest Service (USFS) documentation ➤ Lease Agreement ➤ NAU Lease Certification Form ➤ Bureau of Land Management (BLM) documentation
	<p>Acceptable Livestock Verification Records:</p> <ul style="list-style-type: none"> ➤ Livestock inventories from within the state ➤ Documentation confirming the insured purchased/owned/bred/raised livestock in the state ➤ Sales documents of offspring (used to verify on farm livestock inventory) ➤ Documentation that confirms the insured hauled livestock (in which they have an interest) into the state to graze ➤ Documentation of livestock taken in on the gain or for a fee ➤ If natural causes require the insured to destock inventory, records demonstrating disposition
<p>PRF – Haying***</p>	<p>Share:</p> <ul style="list-style-type: none"> • The percent of insurable acreage and can be 100% or less • If the land is leased, share can be tenant and/or landlord share.
	<p>Acceptable Records:</p> <ul style="list-style-type: none"> ➤ FSA 578 ➤ Deeds ➤ Real Estate Tax Documentation ➤ CIMS ➤ Lease Agreement ➤ NAU Lease Certification Form

Checklist to Assist with Rainfall Index Compliance Reviews

Annual Forage*** <i>(i.e., oats, barley, wheat, millet, & sedan grass)</i>	Share: <ul style="list-style-type: none"> • The percent of interest in the insured (planted) crop and can be 100% or less. • If the land is leased, share can be tenant and/or landlord share. 					
	Acceptable Records: <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">➤ FSA 578</td> <td style="width: 33%;">➤ Deeds</td> <td style="width: 33%;">➤ Real Estate Tax Documentation</td> </tr> <tr> <td>➤ CIMS</td> <td>➤ Lease Agreement</td> <td>➤ NAU Lease Certification Form</td> </tr> </table>	➤ FSA 578	➤ Deeds	➤ Real Estate Tax Documentation	➤ CIMS	➤ Lease Agreement
➤ FSA 578	➤ Deeds	➤ Real Estate Tax Documentation				
➤ CIMS	➤ Lease Agreement	➤ NAU Lease Certification Form				

*****NOTE:** *In some instances, the same document used to verify SHARE may also be used to verify ACRES (see Acreage Verification below).*

Acreage Verification – For current and prior crop years and must be included for all crops and units for each year subject to review.

Insured Owns the Land	Examples of Acceptable Documentation: <ul style="list-style-type: none"> • FSA 578s: Labeled by unit number or legal description or provide maps for each legal description • Precision Farming Technology System (PFTS) * 	<ul style="list-style-type: none"> • CIMS data • Real Estate Documentation * • Deeds * • Measurement service (by AIP, FSA, or disinterested third-party) *
Insured Leases the Land	Examples of Acceptable Documentation: <ul style="list-style-type: none"> • FSA 578s: Labeled by unit number or legal description or provide maps for each legal description • Lease Agreement • State or federal agency measurements (e.g., Bureau of Land Management (BLM), United States Forest Service (USFS), etc.). 	<ul style="list-style-type: none"> • CIMs data • NAU Lease Certification Form • Precision Farming Technology System (PFTS) * • Measurement service (by AIP, FSA, or disinterested third-party) *

**Only acceptable if FSA or CIMs 578s are not available, and only if specially reported as to why other documentation is not available.*

Additional Requirements & Information

1. **Submit the signed Application/ Change Form** (most recent), if not already completed.
2. **Submit the Acreage Report** for the current crop year and growing season (for Annual Forage), if not already completed.
3. Days to complete a review – Reviews that are required in accordance with the SRA Appendix IV, Section III(b)(3)(D) must be initiated within 120 days after the acreage/colony reporting date for the crop and completed within 150 days of the acreage/colony reporting date.

For the 2024 crop year, the acreage reporting date for PRF and Apiculture is 12/1/23. Therefore, the reviews need to be completed by 4/30/24. In order to adhere to this requirement, we will need your assistance gathering the required information to complete a review. You will be notified when the review begins and the Compliance Advisor will contact you to obtain the required documents.

For High Dollar claims (>\$200,000) and Conflict of Interest reviews, the review is initiated based on the projected interval payment. The 120-day requirement *does not apply* to these types of reviews.

4. All leases must comply with the policy provisions definition and the AIP must independently verify the terms of the lease. If any of this information is missing, it may delay any potential claim payments as NAU is required to verify this information prior to releasing the funds. In addition, if a lease certification form is used and the information cannot be verified, no indemnity will be due for the crop year in which such failure occurred, and premium is still owed¹.
5. RMA's memorandum COM-21-004 contains information regarding field inspections for Rainfall Index policies. PRF and Apiculture policies do not require a field inspection unless the required verifications cannot be completed through documentation and online tools. NAU Country uses online resources, such as Web Soil Survey, to verify the required information.

Note that for an Annual Forage policy, a field inspection of the planted crop is required for each growing season.

6. If any acreage is reported as organic certified or organic transitional, a copy of the organic certificate or the organic system plan, or documentation that a written request has been made for written certification or an organic system plan is required.

¹ 2024 Rainfall Index Common Policy, Sec. 16 (a)(4)